



R. C. Patel Educational Trust's

R. C. Patel Arts, Commerce and Science College

Karwand Naka, Shirpur 425405, Dist - Dhule, Maharashtra

☎: (02563) 257328, 257329; Fax No.: 256170-255189

Website: www.rcpasc.ac.in

**Internal Quality Assurance
Cell**

Chairperson: Dr. D.R. Patil

Co-ordinator: Dr. A. A. Patil

Composition of IQAC (2017-18)

- | | |
|-------------------------------------|---|
| 1. Chairperson : | Prin. Dr. D.R. Patil |
| 2. Teachers Representatives: | Prof. Dr. A. G. Sonawane
Dr. R.S. Pawar
Dr. A. M. Patil
Prof. R. V. Sonar
Dr. J. P. Mahashabde
Mr. G. R. Sonar
Dr. U. K. Patil
Dr. R. H. Patil |
| 3. A Member from the Management: | Mr. R. C. Bhandari |
| 4. A Senior Administrative Officer: | Prin. Dr. Sanjay Bari |
| 5. Nominees : | |
| External member: | Hon. Dr. K. B. Patil |
| From Local Society: | Mr. Yogesh Bhandari |
| From Students: | Patil Dhiraj Vasant |
| From Alumni: | More Nikhil V. |
| 6. Nominees : | |
| From Employers: | Mr. Prabhakar Chavan |
| From Industrialists: | Mr. Atul R. Bhandari |
| From Stakeholders: | Mr. Champalal Patil |
| 7. Coordinator- | Dr. A. A. Patil |



Minutes of IQAC Meeting

IQAC Meeting No. 1/2017

Date: 10/06/2017

Topics for Discussion:

1. To undertake the exercise of result analysis of the last year
2. To take the overview of student feedback
3. To prepare the academic calendar and to plan the activities for the current year
4. To assess the API of faculty
5. To evaluate the CAS proposals of U.K. Patil, Prof. Dr. R.H. Patil for upcoming placement (Stage III to IV)

The Action taken: IQAC assessed and evaluated the APIs of Dr. R. S. Pawar, Dr. D. A. Patil, DR. R. D. Jadhav, Dr. S. M. Patil and Prof. R.C. Bhavsar. Student feedback was discussed and it was communicated to faculty for the necessary action. Academic calendar was prepared and displayed on website. The report of the national conference of Department of Chemistry was prepared and sent to UGC, WRO, Pune. The CAS proposals of Dr.U.K. Patil, Prof. Dr. R.H. Patil was evaluated and approved for submission to university.

The following IQAC members were present in the meeting and they discussed the above mentioned subjects and unanimously agreed and passed the resolutions.

The meeting was closed with the permission of the chair.

IQAC members

1. Prin. Dr. D.R. Patil (Chairperson)
2. Prof. Dr. U.K. Patil (Member)
3. Prof. Dr. A.G. Sonawane (Member)
4. Prof. Dr. R.H. Patil (Member, NAAC coordinator)
5. Prof. Dr. A.A. Patil (IQAC Coordinator)
6. Prof. J. P. Mahashabde (Member)
7. Mr. G. R. Sonar (Member)
8. Dr. R. S. Pawar (Member)
9. Prof. R.V. Sonar (Member)

Signature

Dr. D.R. Patil

U.K. Patil

A.G. Sonawane

J.P. Mahashabde

G.R. Sonar



Dr. D.R. Patil

Principal
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Minutes of IQAC Meeting

IQAC Meeting No. 2/2017

Date: 18/10/2017

Topics for Discussion:

1. Preparation of the IQAR for the year 2016-17
2. Books purchase for library
3. To discuss the new assessment accreditation process of NAAC
4. To appoint the coordinator for NAAC

The Action taken:

The college has been submitting the IQAR every year to NAAC. A meeting of IQAC was held on **18/10/2017** to think over the academic and administrative development and achievement of the college in the last academic year 2016-17 so that they can be properly mentioned in the IQAR for the year 2016-17. The new assessment accreditation process of NAAC was discussed and it was decided to organize a lecture highlighting the new assessment accreditation process of NAAC.

Resolution:

After considering the concerned aspects of Managerial, Administration and academic functioning the IQAC decided a plan to prepare IQAR for the year 2016-17 as soon as possible. Dr. R. H. Patil has given a responsibility to deliver a lecture on new assessment accreditation process of NAAC. The faculty members were also informed to go through the process guidelines available on NAAC website.

The meeting was closed with the permission of the chair.

The following IQAC members were present in the meeting and they discussed the above mentioned subjects and unanimously agreed and passed the resolutions.

IQAC members

1. Prin. Dr. D.R. Patil (Chairperson)
2. Prof. Dr. U.K. Patil (Member)
3. Prof. Dr. A.G. Sonawane (Member)
4. Prof. Dr. R.H. Patil (Member, NAAC coordinator)
5. Prof. Dr. A.A. Patil (IQAC Coordinator)
6. Prof. J. P. Mahashabde (Member)
7. Mr. G. R. Sonar (Member)
8. Dr. R. S. Pawar (Member)
9. Prof. R.V. Sonar (Member)

Signature

D.R. Patil
U.K. Patil
A.G. Sonawane
R.H. Patil
J.P. Mahashabde
G.R. Sonar
R.S. Pawar
R.V. Sonar



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Minutes of IQAC Meeting

IQAC Meeting No. 3/2018

Date: 10/03/2018

Topics for Discussion:

1. To plan the academic activities for current year
2. To constitute the committees for NAAC criterion wise work
3. Preparation of the IQAR for the year 2017-18
4. Books purchase for library
5. Discussion on laboratory requirements and equipment purchase

The Action taken:

A meeting of IQAC was held on 10/03/2018 and the committee reviewed the implementation of various resolutions. The coordinator started the process of preparation and submission of AQAR for the year of 2017-18 as per the NAAC guidelines. As per the guidelines of the Principal and the IQAC seven committees were formed and one senior faculty member from the committee was appointed as a chairman of the committee. The responsibilities of the members and the chairman were fixed and all committees were informed to initiate the data collection. Committees were also provided with the data templates, guidelines of NAAC etc. it was also decided to communicate the difficulties to the NAAC coordinator through IQAC email ID only.

Resolution:

At the outset it was resolved to communicate to CDC regarding third cycle of assessment and reaccreditation. The timeline for the IQA submission, SSR preparation and the preparedness of every department to face the assessment and the accreditation process as per the new guidelines of the NAAC was ensured. It was also decided to undertake the review meeting of IQAC at every fortnight to monitor the progress of NAAC related work.

The following IQAC members were present in the meeting and they discussed the above mentioned subjects and unanimously agreed and passed the resolutions.

The meeting was closed with the permission of chair.

IQAC members

1. Prin. Dr. D.R. Patil (Chairperson)
2. Prof. Dr. U.K. Patil (Member)
3. Prof. Dr. A.G. Sonawane (Member)
4. Prof. Dr. R.H. Patil (Member, NAAC coordinator)
5. Prof. Dr. A.A. Patil (IQAC Coordinator)
6. Prof. J. P. Mahashabde (Member)
7. Mr. G. R. Sonar (Member)
8. Dr. R. S. Pawar (Member)
9. Prof. R.V. Sonar (Member)

Signature

D.R. Patil

U.K. Patil

A.G. Sonawane

R.H. Patil

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Minutes of IQAC Meeting

IQAC Meeting No. 4/2018

Date: 15/04/2018

Topics for Discussion:

1. To review the progress of work of each committee
2. To discuss the format and modalities of departmental profiles
3. Website updation
4. Student data collection for SSR
5. To review the progress of work of various statutory committees and their meetings

The Action taken:

The chairman of every committee is asked to brief the IQAC about the progress of work. The doubts of the committee members were addressed by the Principal and the IQAC. Formats of the departmental profiles were distributed to departmental heads through the IQAC email and were asked to complete the same in given time. Webmaster have been called and given a task of website updation time to time. Process of collection of student data such as email, Aadhar ID, Mobile no. etc. was also discussed and the departmental heads are asked to coordinate this process. The heads of various statutory committees have been asked to present the work done by the individual committee and the record of the meeting was checked by Principal.

The following IQAC members were present in the meeting and they discussed the above mentioned subjects and unanimously agreed and passed the resolutions.

The meeting was closed with the permission of chair.

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