



R. C. Patel Educational Trust's

**R. C. Patel Arts, Commerce and Science College**

Karvand Naka, Shirpur 425405, Dist - Dhule, Maharashtra

☎ : (02563) 299328

E-mail: principal@rcpasc.ac.in

President

Hon. Bhupeshbhai Patel

Principal

Dr. D. R. Patil

**Date:** April 12, 2019

### **Notice: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

**Date:** Monday, April 15, 2023

**Time:** 4.00 p.m.

**Venue:** IQAC Board Room

### **Agenda of the Meeting**

**Agenda No.1:** Opening the meeting and welcome

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

**Agenda No. 3** Review of the syllabi completed till the date

**Agenda No. 4:** Review of activities conducted by various committees

**Agenda No. 5:** Planning for API assessment

**Agenda No. 6:** Requirement for the next academic year

**Agenda No. 7:** Assessment feedback

**Agenda No. 8:** Review of certificate courses

**Agenda No. 9:** Adjournment

  
Dr. Sandip P. Patil  
Coordinator, IQAC



  
Dr. D. R. Patil  
Principal  
**PRINCIPAL**  
R.C. Patel Art's, Commerce and  
Science, College, Shirpur, Dist. Dhule



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## MINUTES OF THE MEETING

The meeting of all members of the Internal Quality Assurance Cell (IQAC) was held on Monday, April 15, 2023 at 4.00 p.m. in IQAC Boardroom, R. C. Patel Arts, Commerce and Science College, Shirpur

**Agenda No. 1:** Opening the meeting and welcome:

The chairperson called the meeting to order and extended a warm welcome to all attendees.

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

The minutes of the previous IQAC meeting were reviewed and approved without amendments.

**Agenda No. 3** Review of the syllabi completed till the date

The syllabus completion reports from the departments were reviewed in the meeting by the IQAC members.

**Agenda No. 4:** Review of activities conducted by various committees

The chairperson also followed up the activities assigned to the various committees in the college.

**Agenda No. 5:** Planning for API assessment

The schedule for API assessment was prepared.

**Agenda No. 6:** Requirement for the next academic year

The requirement for the next year was discussed in the meeting.

**Agenda No. 7:** Assessment of feedback

The feedback collected from students was discussed in the meeting.

**Agenda No. 8:** Review of examination certificate courses/ value added courses

A review of examination certificate courses/ value added courses was taken in the meeting.

**Agenda No. 9:** Adjournment

The meeting concluded with the formal closure of the proceedings and with the vote of thanks.

The following members were present for the meeting:

| Sr. No. | Name of Committee member | Particular             | Designation                   |
|---------|--------------------------|------------------------|-------------------------------|
| 01      | Dr. D. R. Patil          | Principal              | Chairman                      |
| 02      | Dr. A. M. Patil          | Vice-Principal         | Teacher Member                |
| 03      | Dr. S. P. Patil          | Teacher member         | Coordinator (IQAC)            |
| 04      | Dr. R. V. Sonar          | Teacher Member         | Teacher Member                |
| 05      | Dr. R. S. Pawar          | Teacher Member         | Teacher Member                |
| 06      | Dr. J. P. Mahashabde     | Teacher Member         | Teacher Member                |
| 07      | Dr. R. C. Bhavsar        | Teacher Member         | Teacher Member                |
| 08      | Dr. S. G. Bacchav        | Teacher Member         | Teacher Member                |
| 09      | Dr. R. H. Patil          | Teacher Member         | Teacher Member                |
| 10      | Dr. Sanjay Bari          | Principal              | Senior Administrative Officer |
| 11      | Mr. G. R. Sonar          | Administrative Officer | Member                        |

  
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### Action Taken Report

**Agenda No. 4:** Review of activities conducted by various committees

The committees organize the various programs throughout the academic year. IQAC reviewed the activities and programs conducted by such committees.

**Agenda No. 5:** Planning for API assessment

APIs of the teachers evaluated in the first week of May, 2019

**Agenda No. 6:** Requirement for the next academic year

Requirement was given by library, laboratories and departments. Even the need of new teachers was informed to the management.

**Agenda No. 8:** Review of examination certificate courses/ value added courses

The coordinators of the certificate courses/ value added courses presented the updated status of the admission, syllabi, teaching and evaluation and the outcomes of the courses.

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