



R. C. Patel Educational Trust's

R. C. Patel Arts, Commerce and Science College

Karvand Naka, Shirpur 425405, Dist - Dhule, Maharashtra

☎: (02563) 299328

E-mail: principal@rcpasc.ac.in

President

Hon. Bhupeshbhai Patel

Principal

Dr. D. R. Patil

Date: October 27, 2018

Notice: IQAC Meeting

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

Date: Wednesday, 31 October 2018

Time: 10.00 a.m.

Venue: IQAC Boardroom

Agenda of the Meeting

Agenda No. 1: Opening the meeting and welcome

Agenda No. 2: Approval of the minutes from the previous IQAC meeting

Agenda No. 3: Review of the syllabi completed till the date

Agenda No. 4: Planning and organization of guest -lectures and seminars/workshops

Agenda No. 5: Planning and organization of extension activities

Agenda No. 6: Planning and organization of cultural programs

Agenda No. 7: Review of the students' progress

Agenda No. 8: Review of the activities conducted in the college

Agenda No. 9: Adjournment

Dr. Sandip P. Patil
Coordinator, IQAC



Dr. D. R. Patil
Principal
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MINUTES OF THE MEETING

The meeting of all members of the Internal Quality Assurance Cell (IQAC) was held on Wednesday, October 31, 2018 at 10.00 a.m. in IQAC Boardroom, R. C. Patel Arts, Commerce and Science College, Shirpur.

Agenda No. 1: Opening the meeting and welcome

The chairperson called the meeting to order and extended a warm welcome to all attendees.

Agenda No. 2: Approval of the minutes from the previous IQAC meeting

The minutes of the previous IQAC meeting were reviewed and approved without amendments.

Agenda No. 3: Review of the syllabi completed till the date

The syllabus completion reports from the departments were reviewed in the meeting by the IQAC members.

Agenda No. 4: Planning and organization of guest -lectures and seminars/workshops

It was decided to organize the lectures by experts for students and faculty should be organized along with the workshops for students.

Agenda No. 5: Planning and organization of extension activities

The concerned departments and committees were instructed to organize the extension programs for women empowerment health and hygiene.

Agenda No. 6: Planning and organization of cultural programs

It was decided to organize the annual cultural program and get together in end of January, 2019.

Agenda No. 7: Review of the students' progress

Students' progress was reviewed through their achievements in the various activities.

Agenda No. 8: Review of the activities conducted in the college

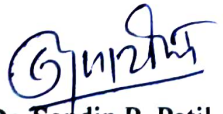
The chairperson also followed up the activities assigned to the various committees in the college.

Agenda No. 9: Adjournment

The meeting concluded with the formal closure of the proceedings and with the vote of thanks.

The following members were present for the meeting:

| Sr. No. | Name of Committee member | Particular | Designation |
|---------|--------------------------|------------------------|-------------------------------|
| 01 | Dr. D. R. Patil | Principal | Chairman |
| 02 | Dr. A. M. Patil | Vice-Principal | Teacher Member |
| 03 | Dr. S. P. Patil | Teacher member | Coordinator (IQAC) |
| 04 | Dr. R. V. Sonar | Teacher Member | Teacher Member |
| 05 | Dr. R. S. Pawar | Teacher Member | Teacher Member |
| 06 | Dr. J. P. Mahashabde | Teacher Member | Teacher Member |
| 07 | Dr. R. C. Bhavsar | Teacher Member | Teacher Member |
| 08 | Dr. S. G. Bacchav | Teacher Member | Teacher Member |
| 09 | Dr. R. H. Patil | Teacher Member | Teacher Member |
| 10 | Dr. Sanjay Bari | Principal | Senior Administrative Officer |
| 11 | Mr. G. R. Sonar | Administrative Officer | Member |


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ACTION TAKEN REPORT

Agenda No. 4: Planning and organization of guest - lectures and seminars/workshops

Department of English, Marathi Microbiology and Physics invited guest lectures from the vicinity to guide their students.

Department wise seminars and workshops were organized as part of their teaching and learning process.

Agenda No. 5: Planning and organization of extension activities

The programs for women empowerment were organized by Women's Cell.

Agenda No. 6: Planning and organization of cultural programs

Cultural programs were organized in the first week of January 2019

Agenda No. 8: Review of the activities conducted in the college

The committees organize the various programs throughout the academic year. IQAC reviewed the activities and programs conducted by such committees.

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