



R. C. Patel Educational Trust's

**R. C. Patel Arts, Commerce and Science College**

Karvand Naka, Shirpur 425405, Dist - Dhule, Maharashtra

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E-mail: principal@rcpasc.ac.in

**President**

Hon. Bhupeshbhai Patel

**Principal**

Dr. D. R. Patil

**Date:** January 15, 2024

### **Notice: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

**Date:** January 16, 2024

**Time:** 4.00 p.m.

**Venue:** IQAC Boardroom

### **Agenda of the Meeting**

**Agenda No.1:** Opening the meeting and welcome

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

**Agenda No. 3:** Review of the syllabi completed till the date

**Agenda No. 4:** Review of the results of odd semester examinations

**Agenda No. 5:** Planning for cultural events

**Agenda No. 6:** Encouraging faculty to attend FDP online/offline

**Agenda No. 7:** Planning and organization of guest -lectures and seminars/workshops

**Agenda No. 8:** Accelerating research activity

**Agenda No. 9:** Planning for conducting feedback

**Agenda No. 10:** Formation of Criterion wise Committees for NAAC

**Agenda No. 11:** Adjournment

**Dr. Sandip P. Patil**  
IQAC Co-ordinator  
IQAC Coordinator  
R. C. Patel Educational Trust's  
R. C. Patel Arts, Commerce and Science College  
Shirpur, Dist -Dhule (M.S.) 425405



**Dr. D. R. Patil**  
IQAC Chairman & Principal  
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## MINUTES OF THE MEETING

The meeting of all members of the Internal Quality Assurance Cell (IQAC) was held on Friday, January 15, 2024 at 4.00 p.m. in IQAC Boardroom, R.C.Patel Arts, Commerce and Science College, Shirpur

**Agenda No. 1:** Opening the meeting and welcome:

The chairperson called the meeting to order and extended a warm welcome to all attendees.

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

The minutes of the previous IQAC meeting were reviewed and approved without amendments.

**Agenda No. 3:** Review of the syllabi completed till the date

The syllabus completion reports from the departments were reviewed in the meeting by the IQAC members.

**Agenda No. 4:** Review of the results of odd semester examinations

The results of odd semester examinations were reviewed in the meeting and appropriate feedback was conveyed to the faculty.

**Agenda No. 5:** Planning for cultural events

It was decided to organize the delayed annual cultural program in the coming week.

**Agenda No. 6:** Encouraging faculty to attend FDP online/offline

It was decided to motivate faculty to participate in FDPs by MSFDA and SWAYAM

**Agenda No. 7:** Planning and organization of the guest -lectures and seminars/workshops

The departments were instructed to organize the guest -lectures and seminars/workshops.

**Agenda No. 8:** Accelerating research activity

The research activity in the college was reviewed and the teachers were instructed to accelerate the research activity.

**Agenda No. 9:** Planning for conducting feedback

The feedback committee was instructed to take feedback of teachers from students.

**Agenda No. 10:** Formation of criterion wise Committees for NAAC

For the NAAC, criterion wise Committees were formed.

**Agenda No. 11:** Adjournment

The meeting concluded with the formal closure of the proceedings and with the vote of thanks.

The following members were present for the meeting:

Sr. No.	Name of Committee member	Particular	Designation
01	Dr. D. R. Patil	Principal	Chairman
02	Dr. A. M. Patil	Vice-Principal	Teacher Member
03	Dr. S. P. Patil	Teacher member	Coordinator (IQAC)
04	Dr. R. V. Sonar	Teacher Member	Teacher Member
05	Dr. R. S. Pawar	Teacher Member	Teacher Member
06	Dr. J. P. Mahashabde	Teacher Member	Teacher Member
07	Dr. R. C. Bhavsar	Teacher Member	Teacher Member
08	Dr. S. G. Bacchav	Teacher Member	Teacher Member
09	Dr. R. H. Patil	Teacher Member	Teacher Member
10	Dr. Sanjay Bari	Principal	Senior Administrative Officer
11	Mr. G. R. Sonar	Administrative Officer	Member

  
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## ACTION TAKEN REPORT

**Agenda No. 5:** Planning for cultural events

Cultural programs were organized in January, 2024.

**Agenda No. 6:** Encouraging faculty to attend FDP online/offline

A few of the faculty participated in FDPs by MSFDA and some in SWAYAM.

**Agenda No. 7:** Planning and organization of the guest -lectures and seminars/workshops

Guest lectures, workshops and seminars were organized by the departments for their students.

**Agenda No. 8:** Accelerating research activity

The teachers were instructed to accelerate the research activity in near future as the college has to go through the ordeal of NAAC.

**Agenda No. 10:** Formation of criterion wise Committees for NAAC

For preparation of NAAC, IQAC formed the criterion wise committees.

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