



R. C. Patel Educational Trust's

**R. C. Patel Arts, Commerce and Science College**

Karvand Naka, Shirpur 425405, Dist - Dhule, Maharashtra

☎ : (02563) 299328

E-mail: principal@rcpasc.ac.in

**President**

Hon. Bhupeshbhai Patel

**Principal**

Dr. D. R. Patil

**Date:** April 22, 2024

### **Notice: IQAC Meeting**

The members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting of IQAC has been scheduled. You are hereby requested to attend the meeting. The details of the meetings are as follows:

**Date:** Tuesday, April 25, 2023

**Time:** 4.00 p.m.

**Venue:** IQAC Board Room

### **Agenda of the Meeting**

**Agenda No.1:** Opening the meeting and welcome

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

**Agenda No. 3** Review of the syllabi completed till the date

**Agenda No. 4:** Review of activities conducted by various committees

**Agenda No. 5:** Planning for API assessment

**Agenda No. 6:** Requirement for the next academic year

**Agenda No. 7:** Assessment of feedback

**Agenda No. 8:** Review of certificate courses

**Agenda No. 9:** Planning for SSR preparation

**Agenda No. 10:** Adjournment

**Dr. Sandip P. Patil**  
IQAC Co-ordinator  
IQAC Coordinator

R. C. Patel Educational Trust's  
R. C. Patel Arts, Commerce and Science College  
Shirpur, Dist.-Dhule (M.S.) 425405



**Dr. D. R. Patil**  
IQAC Chairman & Principal  
PRINCIPAL

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## MINUTES OF THE MEETING

The meeting of all members of the Internal Quality Assurance Cell (IQAC) was held on Tuesday, April 22, 2024 at 4.00 p.m. in IQAC Boardroom, R.C.Patel Arts, Commerce and Science College, Shirpur

**Agenda No. 1:** Opening the meeting and welcome:

The chairperson called the meeting to order and extended a warm welcome to all attendees.

**Agenda No. 2:** Approval of the minutes from the previous IQAC meeting

The minutes of the previous IQAC meeting were reviewed and approved without amendments.

**Agenda No. 3** Review of the syllabi completed till the date

The syllabus completion reports from the departments were reviewed in the meeting by the IQAC members.

**Agenda No. 4:** Review of activities conducted by various committees

The chairperson also followed up the activities assigned to the various committees in the college.

**Agenda No. 5:** Planning for API assessment

The schedule for API assessment was prepared.

**Agenda No. 6:** Requirement for the next academic year

The requirement for the next year was discussed in the meeting.

**Agenda No. 7:** Assessment of feedback

The feedback collected from students was discussed in the meeting.

**Agenda No. 8:** Review of certificate courses

The status and achievement of the certificate courses were discussed in the meeting.

**Agenda No. 9:** Planning for SSR preparation

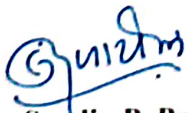
Planning for SSR was done and it was introduced to all the teaching and non-teaching members to follow.

**Agenda No. 10: Adjournment**

The meeting concluded with the formal closure of the proceedings and with the vote of thanks.

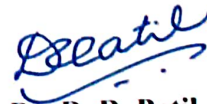
The following members were present for the meeting:

Sr. No.	Name of Committee member	Particular	Designation
01.	Dr. D. R. Patil	Principal	Chairman
02.	Dr. A. M. Patil	Vice-Principal	Teacher Member
03.	Dr. S. P. Patil	Teacher member	Coordinator (IQAC)
04.	Dr. R. V. Sonar	Teacher Member	Teacher Member
05.	Dr. R. S. Pawar	Teacher Member	Teacher Member
06.	Dr. J. P. Mahashabde	Teacher Member	Teacher Member
07.	Dr. R. C. Bhavsar	Teacher Member	Teacher Member
08.	Dr. S. G. Bacchav	Teacher Member	Teacher Member
09.	Dr. R. H. Patil	Teacher Member	Teacher Member
10.	Dr. Sanjay Bari	Principal	Senior Administrative Officer
11.	Mr. G. R. Sonar	Administrative Officer	Member



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## ACTION TAKEN REPORT

**Agenda No. 4:** Review of activities conducted by various committees

The coordinator presented the report of the activities of the committee he headed to the principal for the assessment.

**Agenda No. 5:** Planning for API assessment

Teachers' APIs were evaluated in the end of May, 2023.

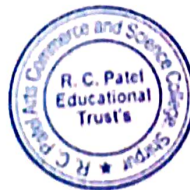
**Agenda No. 8:** Review of certificate courses

The new certificate courses were introduced during 2022-23. They were reviewed by IQAC.

**Agenda No. 9:** Planning for SSR preparation

Data collection and its analysis started for preparing SSR for assessment and accreditation by NAAC.

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